1. WRITE YOUR NAME, THE DATE, AND THE CHAPTER TITLE AT THE TOP OF THE PAGE.

3. WRITE THE "BIG IDEA" OF THE SECTION HERE

2. WRITE THE SECTION TITLE HERE

4. WRITE A SUB-SECTION TITLE HERE

5. WRITE THE MAIN POINTS OF THE SUB-SECTION HERE

This is just an example. You may need more or fewer "sub-sections." Your circles can be any shape or size. You can create other branches radiating away from the "sub-sections." You can use different colors. You can turn the paper sideways. Etc.